



Safeguarding Risk Management Plan

1. Purpose

To plan to manage risks associated with protecting children, young people, and vulnerable adults participating in club activities from harm, abuse, and exploitation by establishing clear procedures, responsibilities, and controls.

Meet the compliance regulations applicable to the club manage safeguarding risks in accordance with Risk Policy and Safeguarding Governance Framework.

2. Scope

Covers all CUFC players, staff, volunteers, parents, carers, and visitors involved in football-related activities, both on and off the pitch, including training, matches, travel, events, and online interactions.

3. Key Roles & Responsibilities

Role	Responsibility
Club 1921 Board	Ultimate accountability for Safeguarding
Senior Safeguarding Manager (Board Champions)	The SSM is a 1921 Board representative with primary strategic leadership responsibility for managing and reporting safeguarding concerns (including to the Boards) and for putting into place and monitoring policies, procedures and daily practice to safeguarding children and adults at risk in the Club
Designated Safeguarding Officer (DSO)	The designated person with day-to-day primary responsibility for managing and reporting safeguarding concerns and for putting into place and monitoring policies, reviewing procedures and daily practice to safeguard children and adults and risk in the organisation
Matchday DSO	The designated person to specifically be responsible for overseeing all safeguarding matters on first team matches
Coaches / Team Managers	Implement safeguarding procedures, report concerns
All Staff & Volunteers	Adhere to safeguarding policy, attend training, report concerns
Players & Parents	Know the safeguarding contacts, raise concerns
Safeguarding Working Group	The SWG is a key part of the club Safeguarding strategy. SWG is a multi-organisation group operating as part of the QAF



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4. Risk Identification, Risk Assessment & Controls

These are identified as per the Risk Management Policy.

Key potential risks are detailed and classified in the club's Safeguarding Risk Register (SRR).

Cat 3 academies include younger children (U9–U16), so:

- Changing room risks are greater
- Online risks increase as players get older
- More players need mental health/wellbeing support → hence Risk 11.
 - More complex supervision challenges than Cat 4:
More away travel (games, tournaments, possible overseas trips for older ages)
 - Some part-time staff at younger age groups — needs consistent safeguarding training.

Board oversight is critical and sometimes weak at this level → explicit risk included.

This is carried out in accordance with the Risk Management Policy.

5. Incident Management

Report concerns immediately per Reporting Policies and follow safeguarding procedures (club policy + national governing body guidance).

- Low Level Concerns Policy
- Managing Allegations Policy
- Complaints Policy
- Whistleblowing Policy

Document all incidents clearly and securely on a case management system.

Cooperate with external agencies (police, social services) if required.

7. Monitoring & Review

Annual review of SGF and associated Safeguarding Policies and Plans

- Ongoing Risk Assessments before new activities (eg trips).
- Regular Safeguarding audits and feedback from players, parents, and staff.
- Continuous improvement based on lessons learned.
- Adopt Quality Assurance Framework for continuous improvement

8. Communication

- Safeguarding policies shared with all members (website, handbook, notice boards).
- Induction for new players, staff, and parents.
- Regular updates and refresher training in accordance with WDP

9. Continuous Improvement

- Encourage a culture of openness and vigilance.



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- Act on feedback from players and parents.
- Keep up to date with legislation and best practices.
- Regularly engage with the FA/football authority safeguarding resources.
- Undertake case reviews for significant cases in accordance with QAF

Document version	2526 FINAL	
Preparation date	Updated version Nov 2025	CEO
1921 Board approval	November 2025	
251105 Safeguarding Risk Management Plan		
Next review - annual	By 30 June 2026	1921 Board
Signed		Nigel Clibbens Chief Executive